

# ***(Name of Retreat) Retreat***

**Scripture: Therefore, as you have received Christ Jesus the Lord, so walk in him, rooted and built up in him and established in the faith, just as you were taught, abounding in thanksgiving.**

**Colossians 2:6-7**

***Theme: Rooted***

## ***(Retreat name) Retreat External Agenda***

**(Day)**

**(Time): Arrive**

**(Time): Dinner**

**(Time): (Activity)**

**(Day)**

**(Time): (Activity)**

**(Time): Breakfast**

**(Time): (Rest)**

**(Time): (Activity)**

**(Time): Lunch**

**(Time): (Activity)**

**(Time): Rest**

**(Time): Dinner**

**(Time): (Activity)**

**(Day)**

**(Time): Breakfast**

**(Time): (Activity)**

**(Time): Group photo**

**(Time): Lunch**

(Time): Departure

## **(Send to worship, speakers, activity leaders):**

### **Need to know**

- These are women who
  - (Give description of anything one might need to know to have context to best serve your ladies)
- The retreat is (dates of retreat)
- There will be about (number of widows)
- You will be provided with food, activities, and a place to stay (adjust to what you will be providing for them)
- Address:

(Name of speaker):

- Arrive by:
- 30-45 minute talk (date) around (time of day)
- Interactive, incorporate your story
- Goal: (what you want your ladies to walk away with after they speak)
- Can you please provide us with a biography/photo of yourself sometime this next week so we can introduce you to the ladies?
- Link to Facebook Group: I invited your email to the Facebook group but if you do not see that please let me know.
- Honorarium info/next steps: We will provide an honorarium in the form of a check at the retreat.

## **Send To (Retreat Center/Venue):**

***(Retreat Name) Retreat***

**Scripture:**

**Theme:**

## **Agenda**

## **Confirming Items we Discussed and Questions:**

## **Names to know:**

(Name): (Title/role in retreat)

# **Facebook Group (Post Ideas)**

Hello everyone!

We are so excited that the (name of retreat) is just a month away. We will be sending out more information via this group throughout the next month. Here are some sneak peeks of our Rooted Retreat!

Below are some key details to know about our retreat:

- **Address:**
- **Arrival:**
- **Departure:**

Good (morning/afternoon), ladies!

Could everyone please send a photo of yourself to me at (your email)?

**Introducing** (worship, speakers, activity leaders name):

(Create a bio and pictures about each worship, speakers, activity leaders to use to introduce them over your group and also use as a bio when you introduce them in person at the retreat)